IWUG Online Meeting Minutes

May 30, 2013

Topics discussed:

Go-to-Meeting Information

Denise explained how to use the Chat screen on Go-to-Meeting calls.

Update on Partnering Agencies

Joni Ward at IDJC advised they are currently working with 15 providers and they welcome new ones. They are starting to do Billing Adjudication with pilots. They are setting up contracts for new fiscal year. IDOC continues to do Referrals, are working on adjudication, and are setting up their new contracts for the fiscal year. Idaho Supreme Court (Problem Solving Court) will be setting up their new fiscal year contracts also. DHW will be setting up their new fiscal year contracts too.

Update on Provider Agencies

Numbers are still increasing. New providers that have recently been trained have jumped in and everyone is going at their own pace. On Program Enrollments, which involves level of care, the numbers fluctuate as changes occur but there's a steady incline. On Admissions, which is preparing to treat a client, the numbers are also increasing. On Notes, we are seeing substantial progress in Released Notes for some agencies; Denise reminded everyone that, for every note that you enter, you should have a similar number of Released Notes.

Kris at Nez Perce County asked about a problem they've been having. When they click on Release to Billing, they don't see the information on the reports. Denise asked Kris to call her or the Help Desk after this call so we can resolve that issue. Denise reminded everyone that Release to Billing affects your agency receiving payment for services rendered. If you need help with this, please contact the WITS Help Desk.

Client Group Enrollment identifies who is paying for the client's services. This must be completed before Release to Billing can be done. We are seeing a steady increase in the Discharge numbers.

Training

Training in June

Denise advised that DHW will be providing WITS training in the regions around the state in June. FEi will conduct the training, which is designed as a Train the Trainer class. Seats have been allocated for each agency, and Cheryl from the WITS group will be contacting the agencies to offer those. The question was posed about who should attend. Denise advised each agency should decide which staff members to send based on who has already attended early implementation classes and who has not but needs to gain the knowledge. Information containing training dates, times and locations will be posted on the website www.wits.dhw.idaho.gov soon.

Linking Outside Consents to Client Record

Denise demonstrated how to link consents from outside agencies to a client's record. She explained the situations when you will need to obtain a Consent. Rachel Jones asked whether the Consent remains with the original agency. Denise clarified that WITS simply duplicates the consented record and sends it to the agency it's consented to. Brett suggested a simpler way to connect the records; Denise asked him to either send an e-mail or submit a support ticket so we can check into this and possibly ask the programmers about changing it.

Q & A

Suggested topics for training – someone suggested Pre-treatment.